

TENNESSEE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
EMPLOYER'S FIRST REPORT OF WORK INJURY OR ILLNESS



CLAIMS ADM/CARRIER	JURISDICTION CLAIM # (STATE FILE #)			CLAIM TYPE CODE <input type="checkbox"/> MED ONLY <input type="checkbox"/> INDEMNITY <input type="checkbox"/> BECAME LOST TIME <input type="checkbox"/> BECAME MED ONLY <input type="checkbox"/> NOTIFY ONLY <input type="checkbox"/> TRANSFER		THE USE OF THIS FORM IS REQUIRED UNDER THE PROVISIONS OF THE TENNESSEE WORKERS' COMPENSATION LAW AND MUST BE COMPLETED AND FILED WITH YOUR INSURANCE CARRIER IMMEDIATELY AFTER NOTICE OF INJURY. IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO ANY PARTY TO A WORKERS' COMPENSATION TRANSACTION FOR THE PURPOSE OF COMMITTING FRAUD. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS. IF YOU HAVE QUESTIONS, THE STATE NOW HAS A BENEFIT REVIEW SYSTEM WHERE A WORKERS' COMPENSATION SPECIALIST CAN PROVIDE ASSISTANCE. CALL 1-800-332-2667 (TDD).								
	CLAIMS ADM CLAIM # (INSURER CLAIM #)													
	OSHA LOG CASE #													
	NAME OF INSURANCE CARRIER			CARRIER FEIN										
	CLAIMS ADMIN FIRM NAME (IF DIFFERENT FROM CARRIER)			FEIN OF CLMS ADM										
	CLAIMS ADJUSTER NAME			CLMS ADJ PHONE #										
	CLAIM HANDLING OFFICE ADDRESS LINE 1 AND LINE 2											CITY		STATE
E EMPLOYER	EMPLOYER NAME			EMPLOYER FEIN		SIC CODE		PHONE NUMBER						
	EMPLOYER ADDRESS LINE 1 AND LINE 2					NATURE OF BUSINESS								
	CITY		STATE	ZIP		INSURED REPORT #		EMPLOYER LOCATION						
POLICY	INSURED NAME (PARENT CO. IF DIFFERENT THAN EMPLOYER)			POLICY NUMBER		EFF DATE		EMPLOYMENT STATUS CODE <input type="checkbox"/> FULL TIME/REGULAR <input type="checkbox"/> PART TIME <input type="checkbox"/> PIECE WORKER <input type="checkbox"/> SEASONAL <input type="checkbox"/> VOLUNTEER <input type="checkbox"/> APPRENTICE FULL TIME <input type="checkbox"/> APPRENTICE PART TIME						
				SELF INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO		EXP DATE								
EMPLOYEE	EMPLOYEE LAST NAME			PHONE INCL AREA CODE		GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> UNKNOWN								
	FIRST		MI	DEPARTMENT REGULARLY WORKED		OCCUPATION DESCRIPTION								
	ADDRESS LINE 1 & 2													
	CITY		STATE	ZIP		MARITAL STATUS <input type="checkbox"/> UNMARRIED, SINGLE, DIVORCED		<input type="checkbox"/> MARRIED <input type="checkbox"/> SEPARATED <input type="checkbox"/> UNKNOWN	NCCI CLASS CODE					
	SSN		DATE OF BIRTH		DATE OF HIRE									
WAGE	WAGE \$	PERIOD <input type="checkbox"/> WEEKLY <input type="checkbox"/> HOURLY <input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY <input type="checkbox"/> BI-WEEKLY <input type="checkbox"/> MONTHLY		NUMBER OF DAYS WORKED PER WEEK		SALARY CONTINUED IN LIEU OF COMPENSATION <input type="checkbox"/> YES <input type="checkbox"/> NO							
							FULL WAGES PAID FOR DATE OF INJURY <input type="checkbox"/> YES <input type="checkbox"/> NO							
ACCIDENT/INJURY	DATE OF INJURY			TIME OF INJURY <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> COULD NOT BE DETERMINED			TIME EMPLOYEE BEGAN WORK ON INJURY DATE <input type="checkbox"/> AM <input type="checkbox"/> PM							
	DATE EMPLOYER NOTIFIED OF INJURY			BODY PART AFFECTED CODE		NATURE OF INJURY CODE		CAUSE OF INJURY CODE						
	DATE CLAIM ADM NOTIFIED OF INJURY			HOW INJURY OR ILLNESS OCCURRED. DESCRIBE THE INCIDENT INCLUDING WHAT THE EMPLOYEE WAS DOING JUST BEFORE, THE PART OF THE BODY AFFECTED AND HOW, AND OBJECT OR SUBSTANCE THAT DIRECTLY HARMED THE EMPLOYEE.										
	DATE LAST DAY WORKED													
	DATE DISABILITY BEGAN													
	RETURN TO WORK DATE (IF APPLICABLE)													
	DATE OF DEATH (IF APPLICABLE)			IF DEATH CLAIM, GIVE # DEPENDENTS FOR EACH RELATIONSHIP <input type="checkbox"/> WIDOW <input type="checkbox"/> FATHER _____ SISTER <input type="checkbox"/> WIDOWER _____ DAUGHTER _____ BROTHER <input type="checkbox"/> MOTHER _____ SON _____ HANDICAPPED CHILD										
	DID INJURY/ILLNESS OCCUR ON EMPLOYER'S PREMISES? <input type="checkbox"/> YES <input type="checkbox"/> NO			TOTAL # DEPENDENTS										
ADDRESS WHERE INJURY OCCURRED (IF OTHER THAN EMPLOYER'S PREMISES)								COUNTY OF INJURY						
CITY					STATE		ZIP							
TREATMENT	PHYSICIAN NAME			HOSPITAL OR OFF SITE TREATMENT NAME										
	ADDRESS LINE 1 AND 2			ADDRESS LINE 1 AND 2										
	CITY		STATE	ZIP		CITY		STATE	ZIP					
	INITIAL TREATMENT <input type="checkbox"/> NO MEDICAL TREATMENT			<input type="checkbox"/> MINOR BY EMPLOYER <input type="checkbox"/> MINOR BY CLINIC/HOSPITAL		<input type="checkbox"/> HOSPITALIZED > 24 HRS <input type="checkbox"/> EMERGENCY CARE		<input type="checkbox"/> FUTURE MAJOR MEDICAL/LOST TIME ANTICIPATED						
OTHER	DATE PREPARED		PREPARER'S NAME & TITLE			PREPARER'S COMPANY NAME		PHONE NUMBER						